



INSURANCE REQUIREMENTS

All property rentals require insurance certificate, no exceptions.

- **General Liability Coverage:** Minimum 1 million coverage, Universal stated as the loss payee and additionally insured.
- **Property Coverage:** Limit minimum to cover replacement value of rentals and must include **waiver of subrogation on Property Coverage, Equipment Rentals or Production Packages.**

Certificate Holder:

Universal City Studios LLC, its parents, subsidiaries, and affiliates
100 Universal City Plaza
Property Dept, Bldg. 8166
Universal City, Ca 91608

DEPOSITS

- **DEPOSIT: CASH, CREDIT CARD, and CASHIERS CHECK ACCEPTED.**
Replacement value of the rental **or** \$2,500.00 unless, insurance deductible is greater.
Deposit will be fully refundable and mailed once someone calls or comes in to close show.

Please note: there is a daily rental \$40 minimum for Property and Drapery department orders.

Email: universal.property@nbcuni.com
Website: props.universalstudios.com
Payment portal: nbcupayments.nbcuni.com
Main office: (818)777-2784 fax: (818) 866-1543