

NBCUniversal

Office Recycling on the Universal Studios Lot

The Universal Studios lot utilizes a Zero Waste recycling program. In offices, waste is separated into three streams by using color-coded bins, liners and dumpsters. To learn more [watch the video](#), or read below.

Recycling (Blue): Clean and dry paper and cardboard; Empty bottles and cans; Clean glass containers, metal cans and aluminum foil; Plastic bags and clean film plastic. All plastic containers #1 - #6 may be recycled as long as they are free of any food residue. All bottles and containers must be empty or they will contaminate the recycling bin.

No Food, No Liquid, No Paper Towels, No Coffee Cups, No Napkins, No Tissues, No Greasy Pizza Boxes

Compost (Green): All food, including meat, bones, dairy and breads. All food-related paper products: Paper plates and bowls, paper towels, wood stir sticks, napkins, tissues, waxy cups and milk cartons. If it was once an animal or a plant it can be composted. Green liners in restrooms = paper towels and compostables items ONLY.

No Plastic and No Glass. Glass will ruin the final compost product

Landfill (Black): Coffee Cups (non-compostable), coffee singles (K-cups), Styrofoam, snack bar wrappers, chip bag wrappers, small plastics like forks, knives, spoons, straws and creamers are too small to be recycled effectively. Please place all mixed or contaminated waste in the black bin (plastic containers with food residue).

Keep our blue and green streams clean!

At your desk: All desks are provided with a landfill bin. In addition, a "Paper Only" recycling box is provided for clean and dry office paper only. All types of office paper can go here including envelopes, Post-It notes, paper office supplies, newspapers and magazines. Janitorial Services will empty this box once a week or as needed. Please bring other recyclable items to a blue recycling bin in the kitchen or common area.

 **Do not dispose of electronic or hazardous waste in these bins.**
Electronic waste includes computers and accessories, TV's and monitors, cellphones, chargers, etc.
Hazardous waste includes light bulbs, batteries, paints. Please call 7-7OPS (7677) to dispose properly.

How it works: The three collection bins have matching trash liners. When janitorial empties the bins, they place the liners into the correct colored dumpster. Then three different trucks empty them to bring the materials to separate destinations. Please contact your Office Manager to purchase additional bins if needed.



Why? Isolating food waste and keeping a clean stream of recyclables helps us to recycle as much material as possible. Recycling creates jobs, saves water and energy, and conserves natural resources. Composting reduces the amount of methane, a potent greenhouse gas, emitted into our air.

Your actions make a difference. Thank you for your participation.

